

Meeting of the G7 finance ministers and central bank governors in Essen (Germany) on 9 and 10 February 2007

Information about the press centre and press accreditation

The meeting of the G7 finance ministers and central bank governors will be held at the Villa Hügel in Essen (Germany) from 9 to 10 February 2007. We would like to welcome all authorised media representatives.

The G7 meeting is only open to media representatives who have applied for accreditation in advance by visiting www.bundesfinanzministerium.de. Media representatives are also required to specify and register all their technical requirements online.

Conference proceedings and subject matter

Information about the conference proceedings (including press appointments) as well as documents about the subject matter and main topics of the meeting of the G7 finance ministers and central bank governors will be available at www.bundesfinanzministerium.de in the coming weeks.

Accreditation

The online media accreditation form for the meeting of the G7 finance ministers and central bank governors will be available at www.bundesfinanzministerium.de from 16 November 2006 onwards. Media accreditation closes on 2 February 2007. Subsequent applications for media accreditation on site will only be granted in exceptional cases. You will need to produce some form of photographic identification (such as an identity card or passport) as well as a valid press ID card (alternatively, you may produce a letter of assignment from the commissioning media organisation signed by the head of the editorial staff). The German Federal Ministry of Finance reserves the right in such cases to deny accreditation on pertinent grounds or for security reasons.

For further information, please see the explanations about the accreditation form at www.bundesfinanzministerium.de.

Point of contact for media accreditation:

Communication Division
Federal Ministry of Finance
Wilhelmstrasse 97
10117 Berlin

Contact:

Jörg Schneider
Tel.: +49 (0) 30 2242 2543
Fax: +49 (0) 30 2242 2394
E-mail: g7pressaccred@bmf.bund.de

Information for international media

With regard to the entry conditions for travel to Germany,
we advise you to contact the relevant German overseas mission (see below) well in advance of the event. This applies only to countries outside the EU.

Canada

<http://www.ottawa.diplo.de/Vertretung/ottawa/en/Startseite.html>

Japan

<http://www.tokyo.diplo.de/Vertretung/tokyo/ja/Startseite.html>

USA

<http://www.germany.info/relaunch/index.html>

Brazil

<http://www.brasilia.diplo.de/Vertretung/brasilia/pt/Startseite.html>

China

<http://www.peking.diplo.de/Vertretung/peking/de/Startseite.html>

India

<http://www.new-delhi.diplo.de/Vertretung/newdelhi/en/Startseite.html>

Russia

<http://www.moskau.diplo.de/Vertretung/moskau/ru/Startseite.html>

South Africa

<http://www.pretoria.diplo.de/Vertretung/pretoria/de/Startseite.html>

Mexico

<http://www.mexiko.diplo.de/Vertretung/mexiko/es/Startseite.html>

Hotel reservations

The German Federal Ministry of Finance regrets that it is unable to arrange hotel bookings and kindly asks media representatives to organise their own accommodation.

Tip: Media representatives may like to use the hotel reservation service at www.hrs.de (available in 31 languages).

Information about the press centre

The press centre will be located at:

Saalbau building, Philharmonie Essen
Huysseallee 53
45128 Essen
Website: www.philharmonie-saalbau.de

**Opening hours: Friday, 9 February 2007: from 1000 hours to 2400 hours
 Saturday, 10 February 2007: from 0700 hours to 2000 hours**

**Parking facilities: Philharmonie car park (P1)
 Cost: €1.80 per hour / €15.00 for an all-day ticket**

All persons and technical equipment will be screened for security reasons in the press centre foyer. No one shall be allowed access to the press centre without first having passed through this security check

Transport between the press centre and the Villa Hügel will be organised by the German Federal Ministry of Finance. Information about the transportation service will be made available separately. As a general rule, media representatives will not be permitted to enter the Villa Hügel. Exceptions will only apply to the press pools escorted by staff at the German Federal Ministry of Finance. Due to limited capacity at the Villa Hügel, the number of individual press appointments may have to be restricted where there is large media interest. We will be happy to inform you of the exact procedure once the accreditation process is complete.

Members of the German Federal Ministry of Finance will coordinate the press conferences, media interviews and photo opportunities.

Contact partners:

Overall organisation

Ulrike Abratis (Ministerial Spokesperson)
Tel.: +49 (0) 30 2242 2543
Mobile: +49 (0) 160 9690 7518
E-mail: g7press@bmf.bund.de

Overall organisation

Astrid Mießen
Tel.: +49 (0) 30 2242 2302
Mobile: +49 (0) 171 866 5139
E-mail: g7press@bmf.bund.de

Accreditation and help desk

Accredited media representatives are required to register at the accreditation and help desk, where they can collect their documents and accreditation pass. The accreditation and help desk will be located in the foyer on level 1 at the Philharmonie.

Opening hours: Friday, 9 February 2007: from 1000 hours to 2400 hours

Saturday, 10 February 2007: from 0700 hours to 2000 hours

You must produce some form of valid photographic identification (such as an identity card or passport) in conjunction with a valid press ID card to receive your accreditation pass. Instead of a press ID card, you may present a letter of assignment from the commissioning media organisation signed by the head of the editorial staff. The accreditation pass is non-transferable and must be worn visibly at all times throughout the entire event.

You will have to present the appropriate document (see “Group Issue” sample letter) if you wish to collect accreditation documents for a group of media representatives. This letter must be signed by your head of editorial staff. In addition, all persons designated in the letter must already have been registered and accredited on our website at www.bundesfinanzministerium.de.

Press conferences

All press conferences – both the national conferences and Presidency press conference – will take place in the Philharmonie. The start of each of the press conferences will be announced separately in the press centre. The Presidency press conference room will be located on level 1. The room for national press conferences will be located on level 2. Clearly visible signs will help direct you to the rooms.

Electronic media

Office space for the electronic media (television and radio) will be available on level 1 in the Philharmonie building. As mentioned above, the number of offices required and technical equipment must be specified and registered in advance. Any parking spaces needed for outside broadcasting units and related equipment must also be applied for in advance. You will be asked to enter the required details in the accreditation form. **Please note that you must register these technical requirements by 19 January 2007 at the latest to ensure equipment can be installed correctly.** The following pool managers will be handling your technical requirements:

National TV stations:

Karin Redecker-Sachweh (Production Manager)

Tel.:	+49 (0) 221 220 2820
Fax:	+49 (0) 221 220 6205
Mobile:	+49 (0) 172 259 8485
E-mail:	Karin.redecker@wdr.de

International TV stations:

**European Broadcasting Union (Eurovision)
Pita Croy**

Tel.:	+41 (0) 22 717 2852
Mobile:	+41 (0) 79 250 4745
E-mail:	croy@eurovision.net

National radio stations:

WDR

Mary Ludwig

Tel.: +49 (0) 221 220 2160

Fax: +49 (0) 221 220 2490

E-mail: mary.ludwig@wdr.de

International radio stations:

WDR

Gerhard Zienczyk

Tel.: +49 (0) 221 220 3298

Fax: +49 (0) 221 220 773298

Mobil: +49 (0) 172 253 1174

E-mail: gerhard.zienczyk@wdr.de

Media work area

A media work area equipped with 150 workstations will be located in the press centre. These workstations will be equipped with a telephone, connections for ISDN/modem, WLAN and DSL, and a power supply. Photocopiers, fax machines and a number of additional computer terminals (some with English-language keyboard) will also be provided. These workstations will be available on a first-come-first-served basis.

It may be possible to provide separate office space, although we would like to remind you that space is limited. You can apply for such rooms in the section entitled "Technical requirements" on the online accreditation form.

The media work area will be open until 2400 hours on Friday, 9 February 2006, and until 2000 hours on Saturday, 10 February 2006.

Important contacts

Interviews with/statements by the German Presidency

Torsten Albig

(Minister's Spokesperson)

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E-mail: torsten.albig@bmf.bund.de

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Queries relating to the organisation of the press centre / conference / press pools

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Time zones and dialling codes

G7	Time zone difference	Dialling code
Canada	-6	1
France	0	33
Germany	0	49
Italy	0	39
Japan	+8	81
United Kingdom	-1	44
USA	-6	1
Additional participants		
Brazil	-3	55
China	+7	86
India	+4:30	91
Russia	+2	7
South Africa	+1	27
Mexico	-7	52